

REPORT OF THE COMMITTEE ON PROGRAM

Chair: Stephen Crawford, NH

Lisa Becton, IA; Bonnie Buntain, AB; Stephen Crawford, NH; William Edmiston, TX; Dee Ellis, TX; Mark Engle, TN; James Evermann, WA; John Fischer, GA; Tony Forshey, OH; W. Kent Fowler, CA; Paul Gibbs, FL; Michael Gilsdorf, MD; Gail Golab, IL; Julie Helm, SC; Christine Hoang, IL; Donald Hoenig, ME; Annette Jones, CA; Bruce King, UT; Jim Logan, WY; N James Maclachlan, CA; David Marshall, NC; David Meeker, VA; Sandra Norman, IN; Dustin Oedekoven, SD; Charles Palmer, CA; Boyd Parr, SC; Elisabeth Patton, WI; Barbara Powers, CO; David Schmitt, IA; Kevin Snekvik, WA; Harry Snelson, NC; Nick Striegel, CO; Larry Thompson, MO; Doug Waltman, GA; Peregrine Wolff, NV; James Wolfram, FL.

The Committee on Program met on Saturday, October 19, 2013 at 6:00 p.m. at the Town and Country Hotel in San Diego, California. There were 31 members and two staff in attendance. Stephen Crawford called the meeting to order, thanking the chairs for their work in preparing for the meeting.

Crawford reviewed the following procedural items for the committee in preparation for their respective committee meetings:

- Manual of Operating Procedures for Committee Chairs and Committees
- Robert's Rules of Order
- Quorum for Committee Meetings
 - 10 members or 30%, whichever is less
- Voting and use of proxies
- Mission Statements

Crawford also noted that OIE Terrestrial Code Chapters would soon be sent out for comment, and USAHA would seek input on any relevant issues from chairs through the Committee on International Standards.

Ben Richey was called upon to review the process for submitting committee reports. Templates were provided electronically, and are due within 24 hours of the meeting. Richey also discussed meeting security procedures if any issues were to arise. He also discussed use of technology options for remote presentations for federal employee speakers that were not able to attend this year.

David Marshall, chair of Committee on Nominations and Resolutions, led discussion about resolutions and recommendations. He reminded chairs that resolutions should be succinct, direct and actionable. He also noted that recommendations could be used for less formal requests.

David Schmitt asked chairs to be thinking of issues for the 2014 Committee on Government Relations. He encouraged chairs to continue thinking of issues during their committee meetings, and leading up to the spring meeting.

David Meeker presented the following chairs with a plaque recognizing them for their service for five years, or as they step down:

- William Edmiston, Jr., Committee on Sheep & Goats, 2009-2013
- James Evermann, Committee on Infectious Diseases of Cattle, Bison and Camelids, 2009-2013
- Tony Forshey, Committee on Livestock Identification, 2009-2013
- W. Kent Fowler, Committee on Infectious Diseases of Horses, 2009-2013
- Paul Gibbs, Committee on Foreign and Emerging Diseases, 2009-2013
- Julie Helm, Committee on Transmissible Diseases of Poultry and Other Avian Species, 2009-2013
- N. James Maclachlan, Committee on Bluetongue and Related Orbiviruses, 2009-2013
- Charles Palmer, Committee on Scrapie, 2009-2013
- John Fischer, Committee on Wildlife Diseases, 2012-2013

There was time for a few questions from chairs.

With no further business the meeting was adjourned.