

## REPORT OF THE COMMITTEE ON PROGRAM

Chair: Boyd Parr, SC

Gary Anderson, KS; Marianne Ash, IN; Tammy Beckham, KS; Lisa Becton, IA; Tarrie Crnic, KS; Barbara Determan, IA; Dee Ellis, TX; Donna Gatewood, IA; Colin Gillin, OR; Dale Grotelueschen, NE; Kristin Haas, VT; Amy Hendrickson, WY; Annette Jones, CA; Donna Kelly, PA; Bruce King, UT; Dale Lauer, MN; Patrick McDonough, NY; Dustin Oedekoven, SD; Boyd Parr, SC; David Schmitt, IA; Andy Schwartz, TX; Heather Simmons, TX; David Smith, NY; Harry Snelson, NC; Belinda Thompson, NY; Liz Wagstrom, DC; Peregrine Wolff, NV; Marty Zaluski, MT.

The Committee on Program met Saturday October 15, 2016, at 6:00 p.m. at the Greensboro Sheraton Hotel, Greensboro, North Carolina. Boyd Parr called the meeting to order. There were 26 chairs and executive committee members in attendance.

Dr. Parr reviewed the following procedural items for the committee in preparation for their respective committee meetings:

- Manual of Operating Procedures for Committee Chairs and Committees
- Robert's Rules of Order are the prevailing method for operating
- Quorum for Committee Meetings
  - 10 members or 30%, whichever is less
- Voting and use of proxies
- Mission Statements – Committee should be reviewing their mission statement, and make any recommendations to the President.

Ben Richey, USAHA Executive Director, was called upon to review the process for submitting committee reports. Templates were provided electronically, and are due within 24 hours of the meeting. Richey also discussed meeting security procedures if any issues were to arise.

Richey also noted that OIE Terrestrial Code Chapters would soon be sent out for comment, and USAHA would seek input on any relevant issues from chairs through the Committee on International Standards.

Richey next made comments regarding Committee on Nominations and Resolutions, led discussion about resolutions and recommendations. He reminded chairs that resolutions should be succinct, direct and actionable. He also noted that recommendations could be used for less formal requests, and requests directed internally to the executive committee or committee on government relations. There was a question on resolutions related to funding requests, and it was noted to remember that USDA requests a budget, and Congress does the appropriations. Resolutions on that matter should reflect the request accordingly.

Richey also reminded chairs of the upcoming Committee on Government Relations meeting, which takes place typically in March. Chairs are invited to participate, particularly if there are issues that require subject matter expertise. Information will be forthcoming regarding details.

David Schmitt next took a moment to recognize committee chairs that have served five years for the organization. For this year, there is one individual, Peregrine Wolff, serving the Committee on Captive Wildlife and Alternative Livestock.

Parr next asked Dr. Schmitt to discuss Strategic Plan Updates, in particular the Committee Evaluation Concept document that was provided in advance of the meeting. There was a productive discussion regarding the proposed committee evaluation. The executive committee is planning for a comment period on this following the meeting.

With no other business, the meeting was adjourned.